

**NORTH CALDWELL BOARD OF EDUCATION  
NOTICE OF PUBLIC SESSION  
GRANDVIEW SCHOOL CAFETERIA  
VIA ZOOM WEBINAR MEETING**

<https://ncboe.zoom.us/j/96918625647?pwd=Uk5BR2hmS0M5dDhKMzRNdUVBV0E3Q>

**November 15, 2022**

**7:30 P.M.**

**AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. COMPLIANCE STATEMENT**

In compliance with the Open Public Meetings Act, notice of this meeting has been properly advertised in the designated newspaper and the agenda has been posted at the appropriate locations.
- 4. ROLL CALL**
- 5. BOARD PRESIDENT’S REPORT**
- 6. SUPERINTENDENT’S REPORT**
  - **Presentation by DiCara Rubino Architects on Future Building Expansion**
- 7. PUBLIC RECOGNITION**
- 8. ACTION ITEMS**
  - **General Resolutions**
    - G1. Approve Policy 5512, Harassment, Intimidation or Bullying**
    - G2. Approve 2022-2023 Nursing Services Plan**
    - G3. Approve neurological assessment for listed student**
    - G4. Approve rescinding resolution G4 dated October 18, 2022**
    - G5. Approve Augmentative and Alternative Comm. Training for listed student**
    - G6. Approve Amendment to 403B Tax Shelter Annuity Plan**
  - **Business Resolutions**
    - B1. Approve Public and Confidential Minutes from October 18, 2022**
    - B2. Approve Payrolls**
    - B3. Approve Hand check registers**
    - B4. Approve Bills and claims**
    - B5. Approve September 2022 transfers**
    - B6. Approve Financial Report for September 2022**
    - B7. Approve Secretary Treasurer Report for September 2022**
    - B8. Approve Health & Safety Evaluation SOA for 2022-2023**
    - B9. Approve Request for Proposal**
  - **Personnel Resolutions**
    - P1. Approve substitute teacher**
    - P2. Approve special education teacher**
- 9. OLD BUSINESS**
- 10. NEW BUSINESS**

**11. ADJOURN TO CONFIDENTIAL SESSION (IF NECESSARY)**

**The next two scheduled public meetings of the Board will be held on:**

- **Tuesday November 29<sup>th</sup> at 7:30 pm. Public Forum on Building Referendum**
- **Tuesday, December 13<sup>th</sup> at 7:30 pm. Regular Board Meeting**

Posting: Board Members, Principals, NCPE Co-Presidents, NCEA Co-Presidents, Caldwell Progress Press Member, Board Office, Schools, and Town Hall.

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in public session on November 15, 2022 in person at the Grandview School Cafeteria as well as via an online Zoom Webinar at 7:32 p.m.

Mr. Michael Halik, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present: Mrs. Mindy Opper, President  
Mrs. Sapna Malige  
Mrs. Johanna Stroever  
Mr. Eric Finkelstein

Absent: Mrs. Jordan Shumofsky, Vice President

Also Present: Dr. Linda Freda, Superintendent  
Mr. Michael Halik, Business Administrator / Board Secretary  
Mr. Ian Adlon, Computer Technician  
Mr. Robert Brenneck, Computer Technician  
Mr. Allen Barnett- Di Cara Rubino Architects

**BOARD PRESIDENT’S REPORT**

Mrs. Opper reported that 60 people were in attendance. She began the meeting by reiterating the importance the Board is placing on the referendum process. Their goal is to be transparent and make sure the information is explained clearly to the community. She stated that the education of the children is the motivating factor, and that the board has the community and their best interests in mind, as we believe in excellence in education in North Caldwell.

Mrs. Opper explained the difference in the cost of the project verses the tax impact to the homeowners. The Tax impact to the community will be determined after the state reviews the plans and determines the amount of aid the District will receive. That amount is then utilized to adjust the tax impact of the project when the project is bonded. At this point, the Board does not know the tax impact and will not for several months, however the information will be shared when available to provide people with knowledge necessary so they can vote.

Mrs. Opper reminded the community that the board members are taxpayers in town as well and understand it will impact each household.

**SUPERINTENDENT'S REPORT**

Dr. Freda expressed her gratitude to Mr. Eric Finkelstein for running for the Board of Education seat and looks forward to the finalized results of the election. She wished everyone a safe and Happy Thanksgiving Holiday.

**PUBLIC COMMENT**

The following people made comments pertaining to the Architects presentation about the proposed school facilities expansion:

Sapna Malige, Board Member,- Mrs. Malige asked why the cost estimates for classrooms differ for Grandview and Gould Schools, how the construction noise will affect students working in the classrooms, and if the referendum plans account for future growth of the student body.

Eric Finkelstein, Board Member,- Mr. Finkelstein asked if there will be any sites that are not accessible to students during the construction.

Danielle Wormser, 53 Hamilton Drive East- Mrs. Wormser asked what existing road the new access road will connect to.

Jenny Daly, 11 Meadow Lane- Mrs. Daly asked if we had an estimate of the amount of expected state aid.

Kaitlyn Marvin, 221 Smull Ave- Mrs. Marvin asked if the playgrounds will be accessible during the construction and where will they be located?

Alexander Albu, 40 Ferndale Road- Mr. Albu asked if he could view the Demographic Report.

Dennis Quinn, 29 Ferndale Road- Mr. Quinn asked if the property for the proposed service road is owned by the township or the School District.

Peter Kraft, 10 Wildwood Drive- Mr. Kraft asked about the timeline for the new Principal search as well as teaching staff to meet the needs of future enrollment.

Frank Astorino, 31 Fox Run- Mr. Astorino thanked the Board for their transparency and asked the architect if the current project estimate took the rate of inflation into consideration when planning for the cost of construction.

Jocelyn Kramer, 47 Hamilton Drive East- Mrs. Kramer thanked everyone for their efforts in putting together the presentation. She asked if the construction would affect the summer school program and if the proposed construction would cause water drainage problems in

the neighborhood. She expressed her satisfaction with the access road and is hoping that it relieves congestion as well as parents using her driveway as a turn around point.

Art Reese, 20 Glenview Road- Mr. Reese thanked the Board and Architect for their presentation and efforts. The Council and future Council appreciate all the hard work of the Board of Education. He asked about the difference in anticipated state aid for renovated spaces verses new spaces and asked about specific repairs in various buildings. He asked about the proposed gymnasium at each school and the condition of the roof at Gould School and Mountain buildings.

Michael Marvin, 221 Smull Avenue- Mr. Marvin asked if the District explored the option of building a new school in a different location as opposed to renovating the current buildings.

Lisa Kraft- 10 Wildwood Drive- Mrs. Kraft asked if the Board is aware of a timeline on the planned Greenbrook development that coincides with the planned school renovation and will the Greenbrook development absorb some of the tax implications.

**GENERAL RESOLUTIONS**

**G1. RESOLVED** that the Board of Education approve the revised **Policy 5512 Harassment, Intimidation or Bullying**, at second reading.

Moved: Mrs. Stroeve Seconded: Mr. Finkelstein  
Yes: 4 No: 0

**G2. RESOLVED** that the Board of Education approve the **2022-2023 Nursing Services Plan**.

Moved: Mrs. Stroeve Seconded: Mr. Finkelstein  
Yes: 4 No: 0

**G3. RESOLVED** that the Board of Education approve the following neurological assessment for listed student:

<b>Student #</b>	<b>8005465</b>
<b>Provider:</b>	<b>Dr. Patel</b>
<b>Service:</b>	<b>Neurological Assessment</b>
<b>Facility:</b>	<b>St. Joseph’s Hospital</b>
<b>Date:</b>	<b>1/31/23 @2PM</b>
<b>Fee:</b>	<b>\$450.00</b>

Moved: Mrs. Stroeever      Seconded: Mr. Finkelstein  
 Yes: 4      No: 0

**G4. RESOLVED** that the Board of Education rescind Resolution G4 dated October 18, 2022, for Augmentative and Alternative Communication Training for listed student:

<b>Student #</b>	<b>8005610</b>
<b>Provider:</b>	<b>Advancing Opportunities</b>
<b>Service:</b>	<b>AAC Training</b>
<b>Facility:</b>	<b>Grandview School</b>
<b>Dates:</b>	<b>TBD</b>
<b>Fee:</b>	<b>\$185.00 / hour not to exceed 6 hours \$1,110.00</b>

Moved: Mrs. Stroeever      Seconded: Mr. Finkelstein  
 Yes: 4      No: 0

**G5. RESOLVED** that the Board of Education approve the following Augmentative and Alternative Communication Training for listed student:

<b>Student #</b>	<b>8005610</b>
<b>Provider:</b>	<b>Advancing Opportunities</b>
<b>Service:</b>	<b>AAC Training</b>
<b>Facility:</b>	<b>Grandview School</b>
<b>Dates:</b>	<b>TBD</b>
<b>Fee:</b>	<b>\$200.00 / hour not to exceed 6 hours \$1,200.00</b>

Moved: Mrs. Stroeever      Seconded: Mr. Finkelstein  
 Yes: 4      No: 0

**G6. RESOLVED** that the Board of Education approve the attached amendment to The North Caldwell Board of Education 403(b) Tax Shelter Annuity Plans as recommended by our third-party administrator Omni Financial.

Moved: Mrs. Stroever      Seconded: Mr. Finkelstein  
 Yes: 4      No: 0

**BUSINESS RESOLUTIONS**

**B1. RESOLVED** that the Board of Education approve the **Public and Confidential Minutes of October 18<sup>th</sup>, 2022.**

Moved: Mrs. Malige      Seconded: Mrs. Stroever  
 Yes: 4      No: 0

**B2. RESOLVED** that the Board of Education approve the following **Payroll(s):**

<b>October 31<sup>st</sup>, 2022</b>	<b>\$367,149.70</b>
<b>November 15<sup>th</sup>, 2022</b>	<b>\$384,175.79</b>

Moved: Mrs. Malige      Seconded: Mrs. Stroever  
 Yes: 4      No: 0

**B3. RESOLVED** that the Board of Education approve the following **Hand Check Register(s):**

<b>October 24<sup>th</sup>, 2022</b>	<b>\$51,518.11</b>
<b>October 25<sup>th</sup>, 2022</b>	<b>\$ 84.00</b>
<b>November 9<sup>th</sup>, 2022</b>	<b>\$ 72.00</b>

Moved: Mrs. Malige      Seconded: Mrs. Stroever  
 Yes: 4      No: 0

**B4. RESOLVED** that the Board of Education approve the following **Bills and Claims:**

<b>November 2<sup>nd</sup>, 2022</b>	<b>\$263,215.89</b>
<b>November 15<sup>th</sup>, 2022</b>	<b>\$296,475.40</b>
<b>November 15<sup>th</sup>, 2022</b>	<b>\$ 12,982.50</b>

Moved: Mrs. Malige      Seconded: Mrs. Stroever  
 Yes: 4      No: 0

**B5. RESOLVED** that the Board of Education approve the following **Transfers for September 2022:**

North Caldwell Board of Education						
LINE ITEM TRANSFERS						
Date: September 30, 2022						
To account #	Account Name	Amount	From account #	Account Name	Amount	
11-000-100-569-000-00	TUITION - OTHER	2,000.00	11-000-100-566-000-00	TUITION- PRI. SCH HDCP	(2,000.00)	
11-000-211-300-000-00	RESIDENCY INVESTIGATION	5,000.00	11-000-216-101-060-00	SPEECH SALARY GRANDVIEW	(4,500.00)	
11-000-213-100-050-00	NURSE SALARY GOULD	1.00	11-000-219-104-050-01	PSYCHOLOGIST: SALARY	(5,700.00)	
11-000-216-101-050-00	SPEECH SALARY GOULD	1,500.00	11-000-219-110-050-00	ABA THERAPIST	(10,601.00)	
11-000-219-104-050-00	LDTG: SALARY	3,300.00	11-000-221-104-050-01	CURR. DEVEL. EXPENSE GLD	(3,520.00)	
11-000-219-104-060-01	PSYCHOLOGIST: SALARY	1,700.00	11-000-221-320-050-00	CURR DEVELOP PURCH SERV	(1,100.00)	
11-000-219-104-060-02	SOCIAL WORKER GRANDVIEW	2,200.00	11-000-221-320-060-00	CURR DEVELOP PURCH SERV	(1,100.00)	
11-000-219-105-050-00	SPEC. SERV. SEC. SALARY	6,050.00	11-000-222-610-050-02	A/V MATERIAL: GOULD	(50.00)	
11-000-219-105-060-00	SPEC. SERV. SEC. SALARY	6,050.00	11-000-222-610-060-00	LIBRARY BOOKS: GRANDVIEW	(535.00)	
11-000-221-104-050-01	CURR. DEVEL. EXPENSE GLD	4,000.00	11-000-291-250-000-00	UNEMPLOYMENT	(5,000.00)	
11-000-222-101-050-00	LIBRARIAN SALARY-GLD	32,000.00	11-120-100-101-050-00	TEACHERS SAL GR 4-5 GLD	(96,000.00)	
11-000-222-177-050-00	ED MEDIA COORDINATOR	4,000.00	11-120-100-101-060-00	TEACHERS SAL GR 1-3 GV	(53,010.00)	
11-000-222-177-060-00	ED MEDIA COORDINATOR	500.00				
11-000-222-610-050-01	LIBRARY SUPPLIES: GOULD	50.00				
11-000-222-610-060-01	LIBRARY SUP. GRANDVIEW	535.00				
11-000-223-590-060-00	PROF MEMBERSHIP	165.00				
11-000-230-104-000-00	SUPERINTENDENT: SALARY	2,000.00				
11-000-251-100-000-00	CENTRAL OFFICE-SALARIES	2,500.00				
11-000-251-580-000-00	CENTRAL OFFICE TRAVEL	1,000.00				
11-000-252-110-000-00	TECHNOLOGY ADMIN	1,954.00				
11-000-252-110-000-00	TECHNOLOGY ADMIN	5,000.00				
11-000-262-104-050-00	DIR BLDG/GRND GLD	1,500.00				
11-000-262-104-060-01	DIR BLDG/GRND GDV	1,500.00				
11-000-262-105-000-03	MAINT SECRETARY	101.00				
11-000-262-110-050-02	STIPEND CUSTODIANS: GLD	2,000.00				
11-000-262-110-060-01	CUSTODIAN SALARIES: GDV	10.00				
11-000-270-160-000-00	TRANS TO AND FROM SCHOOL	500.00				
11-213-100-106-050-00	RESOURCE RM:AIDE SAL GLD	96,000.00				
	Total Transfers	183,116.00		Total Transfers	(183,116.00)	
						0.00

Moved: Mrs. Malige                      Seconded: Mrs. Stroevert

Yes: 4    No: 0



**B6. WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of **September 2022**, no budgetary line-item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore, be it

**RESOLVED** that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of **September 2022**, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Moved: Mrs. Malige                      Seconded: Mrs. Stroeve  
Yes: 4    No: 0

**B7. RESOLVED** that the Board of Education approve the attached Board Secretary’s and Treasurer’s **Monthly Financial Reports** for **September 2022**.

Moved: Mrs. Malige                      Seconded: Mrs. Stroeve  
Yes: 4    No: 0

**B8. RESOLVED** that the Board of Education approve the attached Health and Safety Evaluation of School Buildings Checklists and Statements of Assurances for the 2022-2023 school year.

Moved: Mrs. Malige                      Seconded: Mrs. Stroeve  
Yes: 4    No: 0

**B9. RESOLVED** that the Board of Education approve the following advertisement for the request for proposal (RFP) for Integrated Budget/Finance, Payroll, and Human Resources System Software in accordance with the request for proposals prepared by the Board of Education.

Notice is hereby given that sealed competitive contracting proposals will be received by the North Caldwell Board of Education at the Administrative offices located at 132A Gould Avenue, North Caldwell NJ 07006 from interested vendors for proprietary integrated Budget/Finance, Payroll, and Human Resources system software in accordance with the request for proposals prepared by the Board of Education.

A copy of the request for proposals may be inspected and picked up at the Board offices between the hours of 8:30 A.M. and 3:30 P.M., except Saturdays, Sundays, and holidays. Further information may be obtained by calling Michael Halik, Board Secretary/School Business Administrator at (973)712-4361 or at [mhalik@ncboe.org](mailto:mhalik@ncboe.org).

All vendors submitting proposals must use and complete all forms and include all information required in the request for proposals. Proposals shall be submitted, in triplicate, in a sealed envelope with "Budget/Finance, Payroll, and Human Resources system software" marked on the front of the envelope.

Pursuant to P.L. 2004 c.57, all proposals must be accompanied by a New Jersey Business Registration Certificate issued by the New Jersey Department of Treasury, Division of Revenue. All vendors are required to comply with the requirements of Public Law 1975, Chapter 127, "Law Against Discrimination" and Affirmative Action, N.J.S.A 10:5-31 et seq. and N.J.A.C. 17:27-1.1 et seq.

Proposals must be received by the North Caldwell Board of Education no later than 11:00 a.m., on Tuesday December 6, 2022. If sent by mail, the proposals should be addressed to Michael Halik, North Caldwell Board of Education, 132A Gould Avenue, North Caldwell, NJ 07006. Every proposal must be accompanied by a certified check or a bid bond in an amount not less than ten percent (10%) of the proposal or \$20,000.00, whichever is less.

All proposals will be opened and read to the public at that time by the Board Secretary/School Business Administrator at the Board offices. All proposals shall be evaluated by a selection committee who shall prepare a report evaluating the proposals and recommend an award. The report shall be made available in accordance with N.J.S.A 18A:18A-4.5. No proposal may be withdrawn for a period of sixty (60) days from the opening of the proposals.

The North Caldwell Board of Education reserves the right to reject any or all proposals and waive any informality in the process if it is in the best interests of the Board of Education. No proposal shall be deemed accepted until the adoption of a formal resolution by the North Caldwell Board of Education.

Moved: Mrs. Malige                      Seconded: Mrs. Stroeever

Yes: 4    No: 0

PERSONNEL RESOLUTIONS

**P1. RESOLVED** that the Board of Education approve **Judith Dinapoli** as a substitute teacher for the remainder of the 2022-2023 school year.

Moved: Mr. Finkelstein      Seconded: Mrs. Stroever  
Yes: 4                              No: 0

**P2. RESOLVED** that the Board of Education approve **Alexa Iandolo** as a special education teacher at a prorated salary of \$61,763.00 (MA Step 6) for the 2022-2023 school year effective January 3, 2023.

Moved: Mr. Finkelstein      Seconded: Mrs. Stroever  
Yes: 4                              No: 0

The following resolution was called at approximately 8:32 pm.

**RESOLVED** that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn.

Moved: Mrs. Malige              Seconded: Mrs. Stroever  
Yes: 4                              No: 0

As there was no further business to discuss, the Board adjourned at 8:32 pm.

Respectfully Submitted,

*Michael Halik*

Michael Halik  
Business Administrator / Board Secretary